

**Position:** Executive Board - Past President  
**Term:** One (1) Year  
**Tenure:** Can serve up to three (3) consecutive terms, assuming the President-Elect, President, and Past President as one (1) term  
**Updated:** January-11

- 1) This position attends every monthly Board meeting. A minimum of nine (9) are required per year. If, for any reason, she cannot attend the Board meeting, she should pass on any pertinent information to another Board member to bring to the meeting.
- 2) This position is asked to promote WLN, support and encourage members of the Board, committee members, and the entire WLN organization. She should attend as many WLN functions as possible.
- 3) The Past President assists the President, President-Elect, and all Board members as requested.
- 4) The Past President is in charge of special projects as the need arises. Examples of special projects may include updating job descriptions for Board positions and updating the history of the organization.
- 5) The Past President is responsible for the purchase of awards and recognition given to other board members as determined by the Board.
- 6) The Past President is responsible for ordering name tags for the incoming Board members each spring (currently using Oak Ridge - template on file).
- 7) The Past President calls for nominations and coordinates the vote for incoming board positions.
- 8) At the end of her term of office, this position will turn over all documents, files, etc, pertaining to her office to her successor. She will be available to answer questions during a transition period (up to 3 months).

2012-2011 Jennifer Steines  
2011-2010 Jenny Daughetee  
2010-2009 Pam Hillary  
2009-2008 Wendy Wheelock  
2008-2007 Kristie Fens  
2007-2006 Ann Tressel  
2006-2005 Jamie Specht