

WOMEN'S LEADERSHIP NETWORK
DONATION REQUEST

Date: _____

Requested by: _____ (WLN Member)

Email address: _____ Phone number: _____

Requested Organization: _____

Organization Address: _____

Organization City/State/ZIP: _____

Federal Identification Number: _____

*** Attach Proof of Nonprofit 501(c)3 status

Dollar amount of donation requested: _____

How does this donation directly impact the mission of Women's Leadership Network and the local community?

Submit request directly to WLN email. Member will be notified by email within 30 days of receipt of request.

WLN Donation Criteria

- Board directive to donate to each organization once per 12 months, excluding Achievement, special awards (proceeds of golf outing), and monthly speaker donations.
- The request must be made by a current paid member.
- The member must indicate how donation directly impacts WLN mission & vision.
- Organization must be a local non-profit organization, and proof of their nonprofit status as well as their Federal ID # must be provided.
- Complete the donation request form attached (to be posted on website)
- Letter (email) of approval/denial within 30 days of request receipt – by Secretary.

Final determination based upon:

- Impact WLN
- Mission related
- Non-profit status
- \$1,000.00 board directed funds annual maximum (\$250 max per request) unless deemed to be increased at annual budget meeting